

EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION:			
RENEWAL OF MICROSOFT ENTERPRISE AGREEMENT FOR LICENSING OF ICT SYSTEMS			
NAME OF DECISION TAKER:	SUSAN PARSONAGE		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	BEN WAINWRIGHT		
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Details of Decision:			
To extend the Microsoft Enterprise Agreement with Phoenix Software for a further three years.			
Reasons for the decision:			
A Microsoft Enterprise Agreement is required for the software licenses to run our desktop and server estate, as well as a number of enterprise applications. Extending the agreement through Phoenix gives access to an early committal discount to avoid the Microsoft 2019 price rises and save approximately £20,000 over the three years of the agreement.			
IS THE DECISION URGENT			
No			
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: N/A			
SIGNATURE OF DECISION TAKER: SUSAN PARSONAGE			
DATE: 19.11.18			
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO. ODD17
DATE DECISION TAKEN:	19.11.18	DATE RECEIVED BY DEMOCRATIC SERVICES:	19.11.18
DATE DECISION PUBLISHED:	20.11.18	IMPLEMENTATION DATE (publication day + 5 working days):	28.11.18